

MINUTES BY: Ruthie Bunkelmann

PRESIDENT SIGNATURE *R. Busto*

DATE: December 3, 2020

TIME: 12:00

MEMBERS PRESENT (all by video conference due to Covid-19): Dick Busto, Marlene Sotelo, Colette de Labry, Ruthie Bunkelmann, Hank Schmidt, Kyle Henderson, Kristen Erickson

LOCATION:
18370 Limestone
Creek Rd, Jupiter, FL

Guests: Cyndee Zeck, Toby Honsberger

#	MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI)	MOTION	SECOND	FOR	AGAINST
1	The Meeting was called to order at 12:04pm				
2	Public Comment – None				
3	D,M - Review and approve , October 2020 Board Meeting minutes.	Marlene	Kyle	All	
4	D,M – Cyndee: Review and approve October 2020 financial reports. Month of Oct typical month for disbursements, IDEA money coming in late/ budget not changed much/ current budget based on last year’s count/ budget will be based on Feb 2021 FTE and updated at that time	Hank	Kyle	All	
5	D - Executive Director's Report –Dr Toby Honsberger. Froze the increases for staff for the year / lost 2 staff but the remaining staff have been working hard and will now look at regular salary increases, merit based, 1 to 5% , spending 50k that was in the budget/ 3 staff on self solation do to + COVID over recent holiday break / interviewing >looking for lead teachers and paras/ not opening a new class in Jan 2021/ possible 15 TLC students coming over for 21/22 SY/ Still at about 70% in person & 30% virtual vs PBCSD 40% in person & 60% virtual / Governor DeSantis signed emergency order all schools must submit a Spring Education Plan on they will increase student progress and how to get more students in person, currently working on this plan. / Cyber Insurance Kyle believes all 3 entities are covered, will check and follow up with Toby.				
6	D-Els Foundation Jenn Smyth LMHC w/TLA & Foundation and Dr Kim Riviuccio with the foundation / providing mental health services via telehealth and in person./ support groups for mental health (via zoom) very productive groups supporting each other,& social skills/ teen support group staring in Jan 2021 1st cohort 8 weeks ages 14-17/Sib shops for adults, Sib shops for kids/Dr Kim’s Strategies				

	<p>for Managing Stress video series/Rubi Parent Training/ insurance and private pay.</p> <p>12/7/20 Dye Preserve Golf Challenge; 2/21/21 Champagne, Clubs and Chukkas; 3/12&13/21 Employment Conference virtual platform; Pro Am 3/29/21.</p> <p>Adult Day Program is selling Holiday cards and ornaments. Program is full with 12 participants 4 days a week. Plans to go 5 days a week April 2021. Work Experience onsite program started new session with 7 OJT employees working in food service, garden maintenance, and cleaning.</p> <p>Recent Board Meeting on 11/23/20 gave the green light for the Adult Services building, working on fund raising</p> <p>Fore Autism Pod Cast / Liezl Els recently interviewed, very inspiring</p> <p>Plan for spring and summer camps 2021</p>				
7	D-Dick Autism Project Dinner, this Sunday 12/6/20 have 37 signed up				
8	Motion to Adjourn 12:46pm		Ruthie		

Next Meeting Date: January 28, 2021 at 12:00pm (scheduled to occur via videoconference)