

MINUTES BY: Colette de Labry

PRESIDENT SIGNATURE RBusto 7/30/2020

DATE: 6/25/2020

TIME: 10:00 a.m.

MEMBERS PRESENT (all by video conference due to Covid-19): Dick Busto, Marlene Sotelo, Colette de Labry, Ruthie Bunkelmann, Hank Schmidt, Kyle Henderson, Kristen Erickson

LOCATION:

18370 Limestone

Creek Rd, Jupiter, FL

Guests: Cyndee Zeck, Toby Honsberger

#	MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI)	MOTION	SECOND	FOR	AGAINST
1	The Meeting was called to order at 10:00 a.m.				
2	Public Comment - None.				
3	D,M - Review and approve April 22, 2020 Board Meeting minutes.	Marlene	Kristen	All	
4	D,M - Review and approve March, April, and May 2020 financial reports. It was noted that no furloughs, layoffs or reductions in staff were needed, due to receipt of federal PPP funds.	Kyle	Marlene	All	
5	D,M - Review and approve budget amendment for 2019-2020 AY budget, Amendment was necessitated by financial impact of Covid-19 on revenues.	Kristen	Ruthie	All	
6	D,M – Review and approve budget for 2020-2021 AY.	Colette	Ruthie	All	
7	D,M – Review and approve TLA’s Threat Assessment Procedures (procedures mirror those adopted by School District of Palm Beach County).	Marlene	Ruthie	All	
8	D – Executive Director Report. School District of Palm Beach County will be releasing its return to school recommendations on July 15. Toby anticipates a combination of on-campus and remote learning. Annual parent survey will be sent out shortly, including an inquiry about families’ intentions to continue enrollment for their student(s) at TLA. There were 116 students enrolled as of the close of the school year, with 15 graduates. Fifteen students from TLC and 4 new students are anticipated to join TLA in August. There are adequate students on the waitlist to fill any vacancies in not all enrolled students actually return.	Kyle	Ruthie	All	

9	D - Els Center update – Virtual summer camp and telehealth and instruction (including speech and language therapy, counseling and mental health counseling) continues to be offered, with some services available on campus. Adult day care program to continue. Campus cleaning and repainting undertaken.				
10	Motion to Adjourn 11:00 a.m.	Kyle	Marlene	All	

Next Meeting Date: July 30 at 10:00 a.m. (scheduled to occur via videoconference)