

MINUTES BY: Ruthie Bunkelmann

PRESIDENT SIGNATURE

DATE: August 25,2021

TIME: 12:00

MEMBERS PRESENT (all by video conference due to Covid-19): Dick Busto, Marlene Sotelo, Colette de Labry, Ruthie Bunkelmann, Kyle Henderson, Kristen Erickson

By Phone: Hank Schmidt

LOCATION:

Guests: Cyndee Zeck, Toby Honsberger

RBusto

10/1/2021

18370 Limestone
Creek Rd, Jupiter, FL

#	MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI)	MOTION	SECOND	FOR	AGAINST
1	The Meeting was called to order at 12:02				
2	Public Comment - None				
3	D,M - Review and approve June 24, 2021 Board Meeting minutes. No meeting in July 2021	Kyle	Marlene	All	
4	D,M - Review and approve June 2021 financial reports, did well over all, balance out as we go through the year, IDEA funds higher than anticipated	Hank	Ruthie	All	
5	D,M.: Review and approve July 2021 financial reports. Cares Act ESSER/GEER funds in budget for next year	Colette	Marlene	All	
6	D- Executive Director's Report Dr Toby Honsberger- SY 20/21 spent the year understaffed, monies not spent about \$150,000, will put money back in the form of a bonus, will do before the holidays, * staff vacancies did NOT affect the students. We need to "staff up", over staff/extra staff, 6 staff out with COVID. 125 students, 3 withdrew (Jupiter HS, VR work & 1 moved to Wisconsin) now at 122.				
7	D-M – Approve out of field teachers (see attached list)	Kyle	Kristine	All	
8	D,M – Review and approve Dr Toby Honsberger’s Bonus Compensation Plan/ he has met all criteria during a most stressful and difficult time, workload over the past year has greatly increased with added district mandates; pandemic related problems with staffing and turnover; increased health and safety concerns for staff and students. He	Kyle	Marlene	All	

	continues to not just adapt with all the changes and rules thrown at him, but to excel, strong performance, full pay out				
9	D,M Review and approve increase Salary for Executive Director 5%	Kyle	Colette	All	
10	Els Foundation: Marlene, switching property management company/ Rec programs in full swing / Bahamas Golf Challenge at Level 4 = no travel				
11	Motion to Adjourn 12:55 CPM	Marlene	Ruthie	All	

**Next Meeting Date: September 30th, 2021 at Noon
(scheduled to occur via videoconference)**