

MINUTES BY: Ruthie Bunkelmann

PRESIDENT SIGNATURE *RBusto*

DATE: September 30, 2021

TIME: 12:00pm

MEMBERS PRESENT: (all by video conference due to Covid-19): Dick Busto, Marlene Sotelo, Colette de Labry, Ruthie Bunkelmann, Kyle Henderson

By Phone: Hank Schmidt

Guests: Cyndee Zeck, Toby Honsberger

LOCATION:

18370 Limestone

Creek Rd, Jupiter, FL

| # | MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI) | MOTION | SECOND | FOR | AGAINST |
|---|---|---------|---------|-----|---------|
| 1 | The Meeting was called to order at 12:00 | | | | |
| 2 | Public Comment – None | | | | |
| 3 | D,M – Ruthie: Review and approve August 28,2021 Board Meeting minutes. | Hank | Marlene | All | |
| 4 | D,M – Cyndee >Review and approve Financial Report/Final Budget Amendment for FY 21 goes along with Audit | Ruthie | Marlene | All | |
| 5 | D,M -Cyndee > Review and approve Audit /good Yr for TLA; added monies from CARES Act; expenses close to prior yr; revenue exceeded expenses; 2 million in savings. Any questions reach out to Michael Becker | Marlene | Hank | All | |
| 6 | D,M – Cyndee >Review and approve August 2021 Financial Reports. FTE based on last year’s count, Oct FTE coming up, total in bank +2 million, best financial shape this year due to Toby, Cyndee and management team. | Ruthie | Kyle | All | |
| 7 | D- Toby Honsberger: how much to have in reserve? Toby and Cyndee to discuss the amount to have in reserve and what would be the trigger or criteria to spend, bring back to board for discussion, Toby> 4 months of operating cost in reserve, if we were to have to leave the property tomorrow we own nothing. | | | | |
| 8 | D,M Toby Honsberger TLA Referendum Revenue & Expenditure Report / law suit for charter schools settled. Payment for law enforcement and teacher increases. TLA received \$527,819 /criteria for referendum 1. Only classroom teacher supplements. 2. Art, music, PE 3&4 Mental health, therapy and BCBA. Cost to TLA for Law Enforcement is \$50,000 as total cost is split between TLA and TLC. Due Oct 15 th to district, Nov 15 PBCSD reviews for approval. | Colette | Marlene | All | |

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|----|---|--------|------|-----|--|
| 9 | D,M Cyndee TLA Teacher Salary Increase/Allocation Salary Distribution Plan: Base salary from \$40,000 to \$47,500, \$85,000 to maintain of last yr, \$10,000 to increase. TLA has met base criteria for the salary increase. | Ruthie | Kyle | All | |
| 10 | D -Toby Honsberger Things at TLA are great, going well. Continue with same policies on quarantine until Dept of Health comes and visits, 30 + cases between TLC & TLA includes students and staff & Els Foundation since school started. In last 2 weeks only 1 + case. Staff working hard/. Instructional Continuity Plan submit to state today * does not need to be approved by the board. Food Truck not replace if cannot be repaired. Compliance with virtual Board Meetings,. Post to website or public posting. * 2 people have to be physically represented at all meetings >principal & parent liaison designee. | | | | |
| 11 | D-Els Foundation- Marlene: 1 st SAACS= Strategic Alliance of Autism Charter Schools. Executive Directors of each of the 5 autism charter schools were in attendance in addition to the ED of the Foundation (Marlene) the organizer of the group/event. Toby, Stacy and I continue to work together to have consistent COVID-19 protocols across the campus. Cameras were already installed at the guardhouse facing the pedestrian gate and construction site. Offer vol hours to parents that need them. Toby stated not a requirement this school yr (or last yr) due to COVID. Marlene will share a list of need with Toby. | | | | |
| 12 | D-Babe's House -Dick, waiting walk through process in order to move residents in. | | | | |
| 13 | Motion to Adjourn 12:58 pm | Kyle | Hank | All | |

Next Meeting Date: October 28, 2021 (scheduled to occur via videoconference)