

MINUTES BY: Ruthie Bunkelmann

PRESIDENT SIGNATURE



DATE: 9/19/24
TIME: 12:00

Members present: Dick Busto, Tim Stapleton, Ruthie Bunkelmann, Hank Schmidt, Ivy Lima

Video Conference Members: Paola Herrera, Sherry Bernal

Video Conference Guest: Kelly Goddin, Bob Walker

Guests: Toby Honsberger, Erin Lozoff, Pam Minelli

Location: 18370 Limestone
Creek Rd, Jupiter, FL

#	MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI)	MOTION	SECOND	FOR	AGAINST
1	The Meeting was called to order at 12:02				
2	Public comments none				
3	D,M Review and approve board meeting minutes 8/29/2024	Hank	Tim	All	
4	D- M Kelly Goddin review and approve financial statement Year-to-date ending August 31,2024	Ivy	Hank	All	
5	D Kelly Goddin FEEFP largest revenue, currently based on 138 students but actual is 163. Next FTE is Oct. The largest expense is payroll. August is the biggest month for expenses due to salary and items to start up classroom				
6	D,M – Bob Walker review of SY 2023/2024 Clean opinion with out findings	Tim	Ruthie	All	
7	D,M Dr Toby Honsberger Internal Control Policy	Sherry	Ivy	All	
8	D,M Dr Toby Honsberger 2024/2025 Salary Increase Allocation Chater Distribution Plan	Ruthie	Hank	All	
9	D - Dr Toby Honsberger The Learning Academy – Campus Security Review Fortly Florida, Safer Watch, Threat Assessment, PBSO Deputy on Campus, Crisis Response Plan, Emergency Drills, All School and All Campus Communication for Emergencies,				

	Secure Campus, "See Something Say Something", Emergency Binders, Building Evacuation, Campus Evacuation				
10	D Dr Toby Honsberger Parent Survey 32-37 respondents= 25%, previously based on just high school now looking at the lower school. Some numbers slightly down in communication. Moving forward looking at consistent communication across the board. Staff Survey about 60% next staff meeting address staff concerns. Staff meetings every month, on PDD days always in person.	Ruthie	Ivy	All	
11	D Erin Lozzott Discussed ADT program and numbers, 97 on interest list. Program max currently is 55, 38 right now, 35 are full time, 20 are TLA students New website https://www.elsforautism.org/				
12	Motion to adjourn at 1:36	Ruthie	Ivy	All	

Next Meeting Date: 10/24/24 12:00-2:00 TLA lower school conference room at Els Center of Excellence *video conference available