

RLA Board Meeting Minutes

February 23, 2017

(Present at meeting: Cindy, Dick, Marlene, Toby, Hank, Jim)

Meeting called to order.

1. Opened public comments. Hearing none, closed public comments
2. DBA-changing name of the school to The Learning Academy at The Els Center of Excellence.
 - a. \$50 change fee for DBA (doing business as). RLC is DBA The Learning Center at The Els Center of Excellence.
 - b. Changing the logo because the R from RLA is incorporated into the current one. Cally from TLC has offered to create a new logo for us pro bono.
 - c. Toby has secured several domain names with TLA already.
3. Cindy: Finances
 - a. Budget amendment-
 - i. IDEA increased over 200k from last year.
 - ii. 103 students avg. because Oct. had 105 and Feb. had 103.
 - iii. Shift in higher matrix number for several students so only \$500 difference in funds.
 - iv. State capital outlay up
 - v. Hiring new staff now in preparation for new classroom starting next year at TECOE (The Els Center of Excellence)
 - vi. Money set aside for moving expenses
 - b. Cindy shared FY17 budget amendment with supporting docs
 - i. Jim motion to approve, Marlene second the motion
 - c. Cindy reviewed financials for January
 - i. Hank motion to approve, Jim second the motion
 - d. Auditor requested signature of all members on conflict of interest due July 1 to school district.
 - i. Docs provided to clarify possible conflicts, financial disclosure interests from school district. Highlighted relevant sections
 - ii. Board must decide if we will adopt PBCS forms and Becker's forms
 - iii. Dick asked all members to read code of ethics and be prepared to sign next month.
4. Any research studies going forward will need IRB approval before any time and money is spent preparing for the study. This will reduce waste of time/money for a study that ends up not getting approved.
5. Toby:
 - a. Interviewing new staff because some will not return due to new location
 - b. Marlene, Scott, and Toby meeting regularly to ensure smooth transition.
 - c. CO for July 15th hopefully

- d. Summer camp will be at TECOE to allow for moving process out of current location
 - i. Shorter camp due to move. No camp first week and then only 4 weeks after that.
 - e. All parent meeting at TECOE after spring break to bring everyone up to speed
 - f. Food truck was at the Honda Classic for 3 days and they sold out 2 out of the 3 days. Very successful and well received by all. Grossed \$1400, net \$600. Jay doing a great job running the program.
 - g. Honda classic clinic went extremely well. Coach Mike jumped in to assist. He is AMAZING!
 - h. Proclamation at PB county commission for adopt a park area. It is officially ours now.
 - i. Emailed Dr. Chris Reeve 2times but she has not responded to conduct a follow up evaluation of the program.
 - j. Out of field teachers.
 - i. Dick proposed having the board do preapproval.
 - ii. Toby will set up meeting with district certification office to clarify policies
 - iii. Every teacher at RLA is OOF and have been approved by board.
 - k. SEC committee will now be combined into the PTO agenda.
 - l. Controlled enrollment. First priority to PBC residents. If spot is open and no one from PBC on the list in that age group then someone from out of the county can be selected.
6. Marlene update on E4A and TLC
- a. TLC is going through their audit right now (I found out they completed it and had great reviews from the auditor on Friday!!! YAY)
 - b. Aerial photos of the Center shared
 - c. Garden design plans shared with group
 - d. Matt savage concert on March 31st (6:30-9pm) combined with the Awe in Autism Expo event 2:30-5:30

Motion to adjourn by Marlene, Jim second

Brian Smith to attend next meeting. Possible future board member.

A handwritten signature in black ink, appearing to read "Brian Smith", with a long, sweeping horizontal line extending to the right.