

MINUTES BY: Colette de Labry

PRESIDENT SIGNATURE *R. Busto*

DATE: 4/22/2020

TIME: 12:00 Noon

MEMBERS PRESENT (all by video conference due to Covid-19): Dick Busto, Marlene Sotelo, Colette de Labry, Ruthie Bunkelmann, Hank Schmidt, Kyle Henderson, Kristen Erickson

LOCATION:
18370 Limestone
Creek Rd, Jupiter, FL

Guests: Cyndee Zeck, Toby Honsberger

#	MEETING MINUTES MOTION (M) or DISCUSSION TOPIC (D) or ACTION ITEM (AI)	MOTION	SECOND	FOR	AGAINST
1	The Meeting was called to order at 12:00 P.M.				
2	Public Comment - None.				
3	D,M - Review and approve February 27, 2020 Board Meeting minutes.	Hank	Ruthie	All	
4	D,M - Review and approve February 2020 financial reports.	Colette	Kyle	All	
5	D,M - Review and approve Els Center Facilities Agreement.	Kyle	Kristen	All	
6	D,M – Review and approve TLA application for up to \$454,400 in Paycheck Protection Program (PPP) federal coronavirus relief funds	Marlene	Colette	All	
7	D,M – Review and approve engagement of Michael C. Becker & Co. as TLA independent auditors for FY 2020. It was noted that scope and pricing of engagement remained unchanged from audit for FY2019.	Marlene	Ruthie	All	
8	D,M – Review and approve engagement of School Accounting Services, Inc to provide financial services and consulting services for FY 2021.	Kyle	Ruthie	All	
9	D - Executive Director's Report – Due to coronavirus and shelter-in-place requirements, graduation and prom are postponed to a later date; summer camp for June is cancelled. Toby reviewed the Instructional Continuity Plan prepared by TLA to continue online learning and instruction through at least May 29, 2020. Certain expenses will be reduced to make up for loss of summer camp revenue.				
10	D - Els Center update – Virtual telehealth and instruction (including speech and language therapy, counseling and mental health counseling) is being				

	offered following closure of Els Center due to coronavirus, and a variety of resources are being offered online as well. Summer camp will be offered but only in small group format, with no field trips or outside visitors scheduled. Federal coronavirus relief funding was applied for and already received.				
11	Motion to Adjourn 12:39 PM	Hank	Colette	All	

Next Meeting Date: May 28, 2020 (scheduled to occur via videoconference)